



**Subject: Global Customer Guide**

Dear Valued Customer,

This is a summary of our import guidelines for customers outside the United States.

When possible, please provide your Customer Support Representative (CSR) with details of shipment as a pre-notification by using our [arrival notice](#) link. This allows for us to review the documents to help prevent delays.

Please be sure to include the following on your purchase order, to prevent customs delays:

- The Incoterms, which should be DDP. (Incoterms 2010)
- The US Harmonized Tariff Schedule Number \*
- The Engine Make/Model (Ex: V2500-A1, V2500-A5, CF6-80C2, CFM56-3, PT6, etc...)
- Quantity and Part number(s) of each item
- Country of Origin as marked on the bearing \*
- The Value of the shipment: Value is the replacement price minus the repair price; when unknown, please list our Overhaul price for each part
- All shipments should be routed to Los Angeles, California as port of destination
- Entry Dutiable: Packages sent via courier should state "Make Entry Dutiable" on the export documents
- Special Handling for Military Parts: Bearings or other parts which are "defense articles" have to be handled under special government rules. Please see the [Military Product Guide](#)
- Courier Services. When using a courier or freight services, shipments please send us a pre-notification by using our arrival notice link.
- FedEx shipments please use the BSO (Broker Select Option) on your Air Waybill and specify Expeditors International LA as your broker of choice
- Freight Forwarder: Expeditors International LA is our nominated Freight Forwarder, we request that you designate them as the Notify Party or Customs Broker for all shipments to Bii where the shipper cannot legally declare themselves as the "Importer of Record" per U.S Customs regulations

<b>Ship To:</b>	<b>Notify Party/Customs Broker is listed as follows:</b>
Bearing Inspection, Inc. 4422 Corporate Center Drive Los Alamitos, CA 90720 Attn: Customer Support Telephone: +1-800-416-8881 Fax: +1-714-484-2418	Expeditors International Attn: Import Department 5757 West Century Blvd. Suite 200 Los Angeles, CA 90045 Phone: 310-343-6200 Direct: 310-343-6802 Fax: 310-649-1995 <b>Email: <a href="mailto:max.lopez@expeditors.com">max.lopez@expeditors.com</a></b>

Thank you for your business.

\*If you have questions or concerns please [contact us](#) so we can support you.

Sincerely,

*The Customer Support Team at Bii*

Bearing Inspection, Inc.  
 4422 Corporate Center Drive  
 Los Alamitos, CA 90720-2539  
 +1-800-416-8881 (toll free in US)  
 +1-714-484-2400  
[www.bearinginspectioninc.com](http://www.bearinginspectioninc.com)